

## Imaging Services

**To better serve you and your patients, Radiology asks you to please follow these guidelines when ordering procedures.**

**All Referral/Orders must be filled out completely to include Date, Patients Name, DOB, Exam type and Diagnosis.**

**If a Referral has been written for a Cat Scan, Ultrasound, IVP or Fluoro:** Some radiology services over \$200.00 may require prior authorization. Exceptions are HPN, SD, and POS. After calling for prior authorization, documentation must be included on referral of Authorization # or “none required.”

The referral can then be created in AR or fax **(304-7403)** to Imaging/Demand Management Department and patients should be instructed to call **877-5390** to schedule their appointment. **Failure to follow the requirements of this referral process will result in a higher out-of-pocket cost to the patient.**

### **FOR THE FOLLOWING EXAMS:**

If you're Provider has given you a handwritten order. Please bring with you at time of exam.

**\*\* FAILURE TO BRING WRITTEN DOCTOR'S ORDERS AT TIME OF EXAM MAY RESULT IN YOUR EXAM BEING RESCHEDULED.**

**If an Order has been written for a Mammogram or Breast Ultrasound:** Patients can be referred to call Demand Management Department at 877-5390 to schedule their appointment.

**If an Order has been written for a Bone Density (DEXA):** Patients can be referred to call Demand Management Department at 877-5390 to schedule their appointment.

**If an Order has been written for a General X-ray:** These can be done at all SMA Imaging clinics. **(No appointments needed)**

Please provide patients with appropriate Imaging Expectation sheets according to exam being requested.

Listed below are the SMA locations and hours of operation.

<b>SMA Location</b>	<b>Address</b>	<b>Telephone Number</b>
Rancho	888 S. Rancho	(702) 877-5125 24hrs
South Eastern	4475 S. Eastern	(702) 737-1880 7am - 7pm
North Tenaya	2704 N. Tenaya Way	(702) 243-8500 7am - 7pm
Siena	2845 Siena Heights Dr.	(702) 617-1227 7am - 7pm
Montecito	7061 Grand Montecito Park Way	(702) 750-3900 7am - 7pm
West Tropicana	4835 S. Durango Dr.	(702) 984-5200 8am - 5pm
Nellis	540 N. Nellis	(702) 459-7424 8am - 5pm
Summerlin	10105 Banburry Cross Dr.	(702) 854-3221 8am – 4:30pm
West Oakey	4750 W Oakey Blvd	(702) 877-5199 8am – 5pm
Henderson	270 W. Lake Mead	(702) 677-3720 Days and Hours vary
Pahrump	2210 E. Calvada	(775) 727-6400 Days and Hours vary

1. Have patients call Member Services or their Insurance Company to assess if they will have a co-pay, for Imaging procedure.
2. For release of Southwest Medical Mammo CD, please call 877-5125 option 5, M–F, 8am – 4:30pm. Please allow 10-15 minutes for processing. Mammo CD to be picked up at 888 S. Rancho, 4475 S. Eastern, 2704 N. Tenaya way, and 2848 Siena Heights Dr.
3. CD of digital images will be burned upon arrival at any SMA Imaging Clinic. Hard copy images will be printed per Providers written request and only available at 888 S. Rancho only. Please allow 30 minutes for processing.
5. We need a letter & copy of ID from Patient giving permission to family or friend to release films or CD.